United Nations DP/2000/L.3

Executive Board of the United Nations Development Programme and of the United Nations Population Fund

Distr.: Limited
18 April 2000

Original: English

Annual session 2000
13-23 June 2000, Geneva
Item 1 of the provisional agenda
Organizational matters

Provisional agenda, annotations, list of documents and work plan

Note by the Executive Board secretariat

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Item 1. Organizational matters

Provisional agenda, annotations, list of documents and work plan — **DP/2000/L.3**

The Executive Board will adopt the agenda for the session and agree on the work plan. A tentative work plan is contained in the annex to the present note. In accordance with its past practice, should the Board complete consideration of an item before an indicated date or time, it may move immediately to the next item on its work schedule.

Report on the second regular session 2000 — **DP/2000/20**

The Executive Board may wish to approve the report on its second regular session 2000.

Decisions adopted at the second regular session 2000 — **DP/2000/19**

A compilation of decisions adopted by the Executive Board at its second regular session 2000 is made available in this document.

UNFPA segment

Item 2. Report of the Executive Director for 1999

The Executive Board will have before it the following documents:

Report of the Executive Director for 1999 — **DP/FPA/2000/8 (Part I)**

The Executive Director reports on the UNFPA programme in 1999, focusing particularly on the Fund's efforts in two key areas, namely, promoting adolescent reproductive health and forging partnerships with other development partners and stakeholders in realizing the goals of the Programme of Action of the International Conference on Population and Development (ICPD) and the key actions for its further implementation agreed at the ICPD+5 review. The report includes a section on the development of the multi-year funding framework (MYFF) and the Fund's preliminary steps towards implementing the MYFF and further institutionalizing results-based management.

Report of the Executive Director for 1999: Statistical overview — **DP/FPA/2000/8 (Part I)/Add.1**

The statistical overview presents programme and financial highlights for 1999.

Report of the Executive Director for 1999 — **DP/FPA/2000/8 (Part II)**

In response to Executive Board decisions 96/3, 96/14 and 98/4, the Executive Director reports on the Global Contraceptive Commodity Programme, the Global Initiative on Reproductive Health Commodity Management, and the implementation of the programmes in Algeria, China, Egypt, Nicaragua, Paraguay and the South Pacific subregion.

Report of the Executive Director for 1999: Status of financial implementation of country programmes and projects approved by the Governing Council and the Executive Board — **DP/FPA/2000/8 (Part III)**

In accordance with Governing Council decision 84/21, the report provides the Executive Board with information on the financial implementation of UNFPA country programmes and projects approved by the Governing Council and the Executive Board.

Item 3. ICPD+5

The role of UNFPA in supporting countries in implementing the key actions of the ICPD+5 review — **DP/FPA/2000/9**

This report is submitted in response to Executive Board decision 99/18. It focuses on the strategic role of UNFPA in supporting the implementation by programme countries of relevant key actions for the further implementation of the Programme of Action of the ICPD, adopted at the Twenty-first Special Session of the General Assembly on the ICPD+5 review, in order to attain the agreed benchmarks and goals.

The Executive Board may wish to adopt a decision, possible elements of which are contained in the document.

Item 4. Evaluation

Periodic report on evaluation activities — **DP/FPA/2000/10**

The Executive Director reports on various evaluation activities that were undertaken by UNFPA during the year 1999.

The Executive Board may wish to take note of the report.

Item 5. Information and communication strategy

Status report on implementation of the UNFPA information and communication strategy — **Oral report**

An oral report will be presented to the Executive Board on progress in the implementation of Board decision 97/13 on the Fund's information and communication strategy.

Item 6. UNFPA programming process

UNFPA country-programming approval process **DP/FPA/2000/11**

This report is submitted in response to Executive Board decision 97/12. It reviews the operation of the country programming approval process and the arrangements that are currently in place. The report delineates the lessons learned and challenges and also outlines the progress in relation to harmonization goals as called for in decision 97/12.

The Executive Board may wish to adopt a decision, possible elements of which are contained in the document.

Item 7. Emergency assistance

Ensuring reproductive health services in especially difficult circumstances: UNFPA programme experience and challenges **DP/FPA/2000/12**

This report is submitted in response to Executive Board decision 99/6. It summarizes the UNFPA experience and lessons learned in emergency situations since April 1999, and reviews the programmatic, administrative and financial challenges to the provision of reproductive health services for forced migrants and victims of conflict and natural disasters. The report reviews actions taken to improve the Fund's advocacy and operational support in this area and presents proposals on UNFPA emergency assistance.

The Executive Board may wish to adopt a decision, possible elements of which are contained in the document.

UNDP/UNFPA joint segment

Item 8. Internal audit and oversight

The Executive Board will have before it the following documents:

UNDP: Internal audit and oversight activities Report of the Administrator **DP/2000/21**

This report provides details on internal audit and oversight services provided by the UNDP Office of Audit and Performance Review for the year ended 31 December 1999.

UNFPA: Internal audit and oversight activities Report of the Executive Director **DP/FPA/2000/13**

The above report provides the Executive Board with a summary of the internal audit and oversight activities of UNFPA in 1999.

UNOPS: Internal audit and oversight activities **DP/2000/25/Add.1**
Report of the Executive Director

The internal audit of UNOPS operations is carried out by the Project Services Audit Section, of the UNDP Office of Audit and Performance Review. The report presents the findings of this section in relation to 31 audit reports issued in 1999 and contains a total of 248 recommendations in the area of finance, personnel, administration (including contracts and procurement), programme, management and policy.

The Executive Board may wish to adopt a decision, possible elements of which are contained in the documents.

UNDP segment

Item 9. Annual report of the Administrator for 1999, including the results-oriented annual report (ROAR)

Annual report of the Administrator for 1999 **DP/2000/23**

With the appointment of the new Administrator on 1 July 1999, UNDP embarked on a major programme of reform. The Administrator's report for 1999 focuses on the launching of this effort and reports on progress made through 1 April 2000 with respect to the key initiatives.

The report is structured around the four major pillars that support UNDP commitment to reform and renewal: (a) *The new vision*, focusing on the process undertaken to form and articulate a new vision for the organization, as laid out in the Administrator's Business Plans, 2000-2003 (DP/2000/8), which were presented to and endorsed by the Executive Board at its first regular session 2000; (b) *Implementing the vision — first steps*, focusing on the implementation of the Business Plans in terms of UNDP policy, profile, partnerships, people, performance and communications; (c) *Demonstrating results*, which summarizes the findings of the first-ever report on annual results, a follow-up to the goals laid out in the organization's multi-year funding framework; (d) *Resources*, which analyses the current financial situation of UNDP and provides an overview of income and expenditure data for 1999.

Results-oriented annual report (ROAR) **DP/2000/23/Add.1**

The ROAR is the first attempt by UNDP to assess organizational-wide performance better; it should be seen as an important step in refining methodologies relating to the consolidation of results-based management.

The document provides a survey of the overall expenditure and performance of UNDP in 1999 and an analysis of the major trends in the organization's main thematic areas, with particular attention to the strategic results frameworks for special development situations and support to the United Nations system.

Each year, the final section of the ROAR will focus on a number of subgoals and on providing in-depth reporting on them. As agreed with the Bureau of the Executive Board, the subgoals covered in 1999 are: strengthening the capacity of key government institutions; promoting poverty-focused development and reducing

vulnerability; and providing effective and integrated follow-up to United Nations global conferences within the context of sustainable human development.

UNDP-associated funds and programmes **DP/2000/CRP.10**

Within the overall aim of improving results-based management, the 1999 ROAR also covers results delivery for the UNDP-associated funds and programmes (the United Nations Development Fund for Women, the United Nations Volunteers and the United Nations Capital Development Fund) and their linkage to UNDP results.

The paper is a first attempt to define a common methodology for performance and results-delivery for UNDP and the associated funds and programmes.

Statistical annex **DP/2000/23/Add.2**

The statistical annex contains data in tabular form showing income and field programme expenditures for core resources and UNDP-associated funds and programmes.

Reports of the Joint Inspection Unit **DP/2000/23/Add.3**

This report summarizes the general scope of the reports of the Joint Inspection Unit mentioned therein and highlights recommendations of particular relevance to UNDP; the comments made by UNDP on the final reports are recorded, with an indication of particular points for consideration by the Executive Board.

The Executive Board may wish to take note of these documents.

Item 10. Communication and advocacy strategy

UNDP corporate communication and advocacy strategy **Oral report**

As requested by the Executive Board in its decision 99/10, an oral report will be presented to provide information on the UNDP corporate communication and advocacy strategy in the context of the implementation of the multi-year funding framework.

Item 11. United Nations Volunteers

United Nations Volunteers **DP/2000/24**
Report of the Administrator

The report summarizes the key features and achievements of UNV work in the last two years and highlights the vision and future strategic directions of the Programme. It further presents the opportunities for the promotion of volunteerism, including in the context of the International Year of Volunteers.

The Executive Board may wish to adopt a decision, possible elements of which are contained in the document.

Item 12. Country cooperation frameworks and related matters

The Executive Board may wish to approve the following country cooperation frameworks:

Second country cooperation framework for the Islamic Republic of Iran	DP/CCF/IRA/2
Second country cooperation framework for Romania	DP/CCF/ROM/2
Second country cooperation framework for Azerbaijan	DP/CCF/AZE/2
Second country cooperation framework for Turkmenistan	DP/CCF/TUK/2

The Executive Board may wish to take note of the following extensions of country cooperation frameworks:

First extension of the first country cooperation framework for Argentina	DP/CCF/ARG/1/ EXTENSION 1
First extension of the first country cooperation framework for Brazil	DP/CCF/BRA/1/ EXTENSION 1
First extension of the first country cooperation framework for Chile	DP/CCF/CHI/1/ EXTENSION 1
First extension of the first country cooperation framework for El Salvador	DP/CCF/ELS/1/ EXTENSION 1
First extension of the first country cooperation framework for Uruguay	DP/CCF/URU/1/ EXTENSION 1

Item 13. United Nations Office for Project Services

Annual report of the Executive Director **DP/2000/25**

The report indicates that UNOPS has fulfilled its 1999 financial targets as set in the 1999-2000 UNOPS Business Plan and has operated in accordance with the self-financing principle with regard to recurring expenditures. The report also mentions a number of areas where progress in 1999 was slower than expected and where difficulties were encountered. Finally, the report summarizes UNOPS performance during the five years since its inception, highlighting actions taken to fulfil the basic tenets of the legislation that established UNOPS as a self-financing provider of services to the United Nations system.

The Executive Board may wish to adopt a decision, possible elements of which are contained in the document.

Updated review of the implementation of the recommendations of the Board of Auditors
Report of the Executive Director **DP/2000/26**

The report contains an update of the implementation of the recommendations of the report of the United Nations Board of Auditors for the biennium ended 31 December 1997 (A/53/5/Add.10). It should be reviewed in conjunction with the report of the Executive Director contained in document DP/1999/24, which presented a detailed report on the implementation of the recommendations.

The Executive Board may wish to take note of this report.

Item 14. Other matters

Tentative work plan
Executive Board of UNDP/UNFPA
Annual session 2000, Geneva
(13 to 23 June 2000)

Day/date	*Time*	*Item*	*Subject*
Tuesday, 13 June	a.m.	1	Organizational matters: Adoption of the agenda and agreement on the work plan
			UNFPA segment
		2	Report of the Executive Director for 1999
	p.m.		*UNFPA special event:* *Panel discussion: Adolescent reproductive health*
Wednesday, 14 June	a.m.	2	Report of the Executive Director for 1999 (continued)
		3	ICPD+5
	p.m.	7	Emergency assistance
Thursday, 15 June	a.m.	6	UNFPA programming process
	p.m.	4	Evaluation
Friday, 16 June	a.m.	5	Information and communication strategy
			Pending decisions
	p.m.		*UNDP/UNFPA joint segment*
		8	Internal audit and oversight
		14	Other matters
Monday, 19 June	a.m.		*UNDP segment*
		9	Annual report of the Administrator for 1999, including the results-oriented annual report (ROAR)
	p.m.	9	Annual report of the Administrator for 1999, including the ROAR (continued)
Tuesday, 20 June	a.m.	9	Annual report of the Administrator for 1999, including the ROAR (continued)
		10	Communication and advocacy strategy
	p.m.	11	United Nations Volunteers
Wednesday, 21 June	a.m.	12	Country cooperation frameworks and related matters
	p.m.	13	United Nations Office for Project Services – Annual report of the Executive Director – Responsibility of UNOPS for personnel matters (dec. 99/17)

Day/date	*Time*	*Item*	*Subject*
	Evening		*Informal meeting with NGOs/CSOs*
Thursday, 22 June	a.m.	13	United Nations Office for Project Services (continued)
	p.m.		*UNDP special event:* *Debate on the future of United Nations operational activities for development (timing tentative)*
Friday, 23 June	a.m.	1	Organizational matters
	p.m.		Pending decisions